

performance  
through people



# Carbon Reduction Plan

**PTP Training Ltd (PTP)**

**Publication Date:** February 2025

## Commitment to Achieving Net Zero

PTP is committed to achieving Net Zero by 2045 – 2050, and reducing by 45% by 2035, within government guidelines and updated national and regional policies. We anticipate that as we become more effective at managing emissions and progressively improve working practices, we will strive to bring this target forward where possible.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emission reduction can be measured.

**Baseline Year: 2021**

### **Additional Details relating to the Baseline Emissions calculations.**

To achieve this, the business assessed its carbon footprint in March 2021, which was used as our baseline value, which was updated to use the March 2022 data due to the impact of covid. We have repeated this assessment in the following years, March 2023 and 2024 and a further assessment will take place March 2025 with targets to March 2028.

During the pandemic, PTP's activities decreased, with a subsequent reduction in staff count and business travel which reduced the emissions generated from travel/ activity of our employees. This has improved further with the increased use of electric and hybrid company vehicles, remote working and an increase in digital working practices where possible, further reducing travel. We were aware that there would be an upward spike after the pandemic, which would then reduce over time as our policies start to work.

Although Covid-19 forced the majority of staff to work from home, we have continued with this arrangement for around 50% of our staff, further reducing emissions. Although growth will increase mileage and business travel, it will still be a reduction based on these policies taking affect.

We continue to use our updated procurement policies to focus on using local suppliers wherever possible, contributing to our committed targets for delivering Social Value in the West Midlands.

Similarly, we revised our policy on company vehicles to ensure that as from February 2022, any new company vehicles (either leased or purchased) will be fully electric or Hybrid.

To date our annual assessment has focussed on Scope 1 and Scope 2 emissions; we plan to start assessing our Scope 3 emissions (talking to suppliers) in March 2025 with implementation actions for March 2026.

(What is the scope's 1 mileage, energy purchased, value chain/ suppliers)

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Baseline year emissions: March 2022	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	47.1
Scope 2	76.1
Scope 3 (Included Sources)	Targets to be agreed and implemented in March 26
Total Emissions	123.2

## Current Emissions Reporting

Reporting Year: March 2023	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	45.5
Scope 2	65.1
Scope 3 (Included Sources)	Not Yet Assessed All Emissions
Total Emissions	100.6

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Reporting Year: March 2024

EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	41.3
Scope 2	39.4
Scope 3 (Included Sources)	Not Yet Assessed All Emissions
<b>Total Emissions</b>	80.7

Reporting Year: March 2025

EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	39.3
Scope 2	37.2
Scope 3 (Included Sources)	Not Yet Assessed All Emissions
<b>Total Emissions</b>	76.5

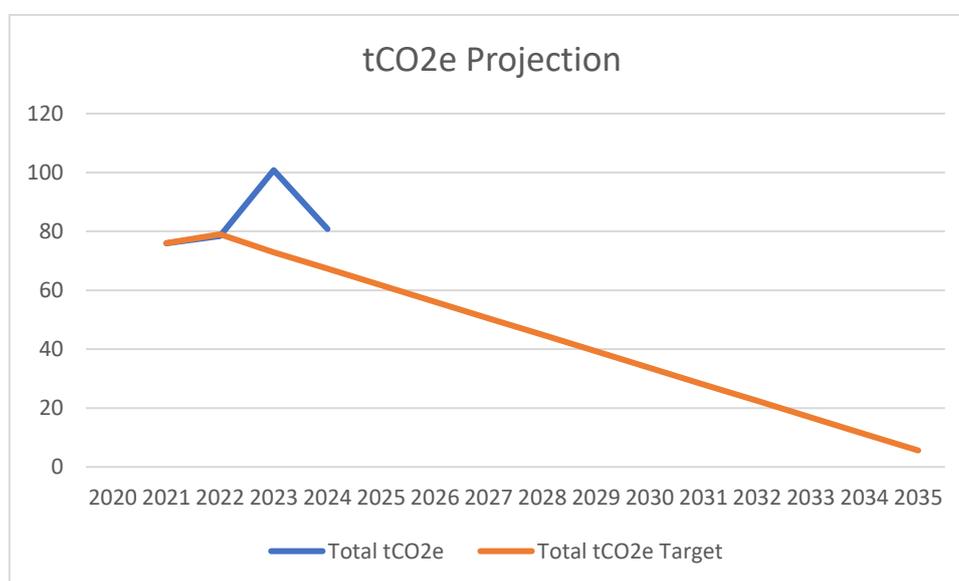
## Emissions reduction targets

As part of the commitment to work towards Net Zero, we have set the following long term reduction targets.

We project that carbon emissions will decrease over the next five years to 35.1 tCO<sub>2</sub>e by 2035. This is a reduction of 38%.

We aim to be net zero between 2045 and 2050.

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

We conducted our first Carbon Assessment in 2020/21, our baseline figure was taken from the March 2022 assessment.

We have implemented several measures and polices to try and make both short- and medium-term impact on decreasing our emissions, despite planned exponential growth, which will naturally increase scope 1 and 2 with increased staff and properties. To ensure we manage our expected reductions over the medium/long term; examples are:

- From February 2022, all new company vehicles are Fully Electric or Hybrid
- Increased Homeworking with a subsequent reduction in commuting emissions
- A shift to online learning delivery, which has reduced business miles travelled by 21% in 2021 and in years 22/23/24

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- Wherever possible, conversion of company buildings to electricity only (removal of gas supply, and replacement of energy efficient electric storage heating).
- In February 2023 our new Birmingham Skills Academy will be an electricity only building.
- Heating controls will be updated, improved and more stringent, more efficient boilers, more energy efficient water heaters in buildings.
- Reduction in use of paper, through digital enrolment, delivery, and new e-portfolio system.
- Replace lighting to LED in all our buildings, starting in our largest building in Walsall, followed by Cannock.
- Increase/ improve our insulation in Walsall from less than 100mm to 400mm

In the future we hope to implement further measures such as:

- Investigate grants available to install Solar Panels, and in probability, replace the roof at Walsall, to enable Solar Panels to be a viable option.
- Partnerships with existing Landlords to jointly refurbish rented property to improve EPC Rating.

Continued replacement of all existing company vehicles with Electric vehicles.

### Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup> <https://ghgprotocol.org/standards/scope-3-standard>

# Carbon Reduction Plan

This Carbon Reduction Plan has been reviewed and signed off by the members of the Board.

**Signed on behalf of the PTP Training Limited:**



Date: 20.02.2025